

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MERIDIAN SERVICE METROPOLITAN DISTRICT (MSMD)

Held: November 6, 2024, 10:00 a.m., at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831

Attendance: The following Directors were in attendance:

Butch Gabrielski, President (via audio conference)
Bill Gessner, Vice President (via audio conference)
Mike Fenton, Secretary (via audio conference)
Tom Sauer, Treasurer (via audio conference)
Wayne Reorda, Asst. Secretary (via audio conference)

Also present were:

Jim Nikkel; Meridian Service Metro District (via audio conference)
Jennette Coe; Meridian Service Metro District (via audio conference)
Beth Aldrich; Meridian Service Metro District (via audio conference)
Russel Mills; Meridian Service Metro District (via audio conference)
Ryan Kozlowski; Meridian Service Metro District (via audio conference)
Aleks Myszkowski; Meridian Service Metro District (via audio conference)
Carrie Billingsly; Meridian Service Metro District (via audio conference)
Ron Fano; Spencer Fane (via audio conference)
Tom Kerby; Tech Builders (via audio conference)
Doug Stemple; FAWWA (via audio conference)
Kevin Cavanagh; Resident (via audio conference)
Joe Grosjean; Resident (via audio conference)
Loren Moreland; Resident (via audio conference)
Shelly Shell: (via audio conference)
Yvonne Shelle; (via audio conference)
Brandon Pinnow; (via audio conference)
Jay Adams; (via audio conference)
Anele; Resident (via audio conference)
Kate Moore (via audio conference)

Call to Order A quorum of the Board was present, and the Directors confirmed their qualification to serve. The meeting was called to order at 10.:03 a.m.

Disclosure Matter Mr. Fano noted that written disclosures of the interests of all Directors have been filed with the Secretary of State.

RECORD OF PROCEEDINGS

- Approve Agenda** The Board reviewed the Agenda. A motion was made to amend the agenda to move the item concerning FAWWA to follow this item in order to accommodate Mr. Stemple. The motion was seconded and approved by unanimous vote of Directors present.
- Amended Legal Item** Presentation from Falcon Area Water and Wastewater Authority regarding IGA for Purchase of Sewer Taps: Mr. Stemple explained the current state of development and anticipated future progress, and proposed to extend the date for the making of the final balloon payment for the tap purchases under the FAWWA agreement.
- Visitor Comments** There were none.
- Approve Minutes** The Board reviewed the October 2, 2024, Board Minutes and a motion was made, and seconded to approve the minutes as presented. The motion was approved by unanimous vote of Directors present.
- Financial Items** Cash Position Summary and Financial Statements: Ms. Billingsly reviewed the cash position summary and monthly financial reports for September 2024. A motion was made and seconded to accept the cash position summary and financial statements as presented. The motion was approved by unanimous vote of Directors present.
- Review 2024 Tap Fee Report: Ms. Billingsly reviewed the October 2024 Tap Fee Report with the Board for information only.
- Receive Finance Committee Report: Ms. Billingsly noted the Finance Committee met on October 17, 2024 and gave a summary of the Finance Committee Report on page 22 of the packet. The October Interim payments were reviewed and approved by Director Gabrielski and Director Sauer.
- Approval of Payment of Claims: Ms. Billingsly reviewed the updated claims presented for approval at this meeting:
Interim: Payments for ratification totaling \$278,631.93
MSMD: Payments totaling \$930,973.06
A motion was made and seconded to ratify and approve the MSMD payment of claims. The motion was approved by unanimous vote of Directors present.
- Conduct Public Hearing to Certify Delinquent Accounts: A motion was made and seconded to open a public hearing for the referenced item. The motion was approved by unanimous vote of Directors present. Mr. Nikkel explained the reason for the hearing. There were no comments from the public. A motion was made and seconded to close the public hearing. The motion was approved by unanimous vote of Directors present.

RECORD OF PROCEEDINGS

Consider and Adopt Resolution MSMD 24-03 Certifying Delinquent Accounts: A motion was made and seconded to adopt resolution MSMD 24-03 certifying delinquent accounts. The motion was approved by unanimous vote of Directors present.

Receive Staff Report and Provide Direction to Staff on Proposed 2025 Budget and November Budget Workshop: Ms. Coe presented the MSMD 2025 proposed budget and answered questions.

Operations & Engineering Items

Information Items:

MSMD Operations Reports:

- Mr. Kozlowski presented the Recreation Center Report to the Board which included information from pages 27 and 28 of the Board Packet.
- Mr. Myszkowski presented the parks and grounds report which included information from page 29 of the Board Packet.
- Mr. Mills presented the water, sewer, and drainage operation reports which included information from page 30 of the Board Packet.

Managers Verbal Report: Ms. Coe provided status reports on the following matters:

- Construction on the Fieldhouse is progressing nicely. Footers for the walls are going in now. There is a weekly meeting with the contactor and engineers to keep us up to date on what is occurring.
- In the action items on the agenda is the Engagement Letter for Haynie to conduct the 2024 Audit. They are planning on having it completed by July 31st so there will be no need for an extension this year.
- Also in the action items on the agenda is an IGA with Pikes Peak BOCES to provide sanitary sewer services. Staff recommends approval.

Action Items:

1. Consider and Approve Engagement Letter for Haynie and Company to perform the 2023 Audit: A motion was made and seconded to approve the engagement letter for Haynie and Company. The motion was approved by unanimous vote of Directors present.
2. Consider and Approve IGA with Pikes Peak BOCES for Sanitary Sewer Service: A motion was made and seconded to approve the IGA with Pikes Peak BOCES. The motion was approved by unanimous vote of Directors present.

RECORD OF PROCEEDINGS

3. Consider and Approve Revised CORA Request Resolution: A motion was made and seconded to approve the revised CORA request resolution. The motion was approved by unanimous vote of Directors present.

Developer Items

Verbal report from the Construction Manager: Mr. Kerby provided a verbal report to the Board on the status of Meridian Ranch development activities:

- The underground plans for Rolling Hill Ranch North Filing 1 have been approved by El Paso County Planning Commission. The plan for Filing 2 is being processed at this time and should be approved by January.

Director Items

There were none.

Legal Items

Enter into Executive Session pursuant to C.R.S. 24-6-402-4(e) to determine positions relative to matters that may be subject to negotiations, develop strategy for negotiations, and instructing negotiators, FAWWA Sanitary Sewer Tap Sale Agreement: A motion was made, seconded and approved by unanimous vote of Directors present to open an executive session pursuant to C.R.S. 24-6-402-4(e) to determine positions relative to matters that may be subject to negotiations, develop strategy for negotiations, and instructing negotiators, relating to the FAWWA Sanitary Sewer Tap Sale Agreement. At the conclusion of the discussion in the executive session a motion was made, seconded and approved by unanimous vote of Directors present to close the executive session. No action was taken coming out of executive session.

Enter into Executive Session pursuant to C.R.S. 24-6-402-4(b) to receive legal advice regarding letter of termination of IGA received from MRMD: No Board members nor their attorney indicated a need to enter into executive session. There was no motion to do so.

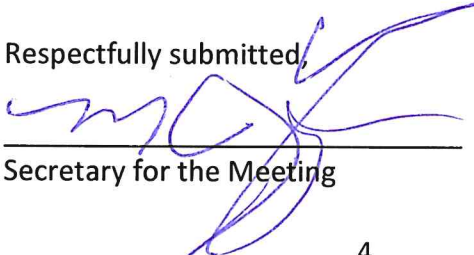
Adjournment

There being no further business to come before the Board, the President adjourned the meeting at 12:21 p.m.

The Board has scheduled a budget workshop on Wednesday, November 13, 2024, at 6:00 p.m. at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831

The next regular meeting of the Board is scheduled for December 4, 2024, at 10:00 a.m. at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831.

Respectfully submitted,


Secretary for the Meeting